

IMPERIAL ACADEMY HANDBOOK

2026–2027

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MOODLE HOMEPAGE *my.imperial-academy.org*
STUDENT INFORMATION *sis.imperial-academy.org*

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About Imperial Academy

Imperial Academy, established in August of 2008, is a privately supported, non-accredited, co-educational institution offering primary and secondary education. Imperial Academy is sponsored by the Philadelphia Church of God, headquartered in Edmond, Oklahoma. Like its sister institution, Herbert W. Armstrong College, Imperial Academy bases its education on the revealed knowledge contained in God's inspired Word.

The Word of God is the foundation of all knowledge. Often, by college age, students have already been programmed by their educators to dismiss the existence of a Creator in every field of study. Imperial Academy teaches young people how to base their learning and thinking on the Holy Bible. This foundational, revealed knowledge opens up deeper understanding in science, art, music, health and other subjects. It prepares them for sound higher learning in young adulthood.

Imperial's educational aims can be summed up in Proverbs 22:6: "Train up a child in the way he should go: and when he is old, he will not depart from it." This way of life extends beyond the classroom. Imperial Academy provides unique opportunities for development in social, cognitive, physical and spiritual areas. From the playground to the sports field to the stage, Imperial Academy steers the development of well-rounded young people. The administrators and faculty members of Imperial Academy are committed to their solemn responsibility before God to assist parents in building the life and character of each of their students and strengthening the foundation for each student's future.

Statement of Purpose

Imperial Academy's purpose is threefold:

First: To teach its students about God's way of life and prepare them for greater service to God, Church and community. Imperial Academy instructs students in core subjects, developing their abilities to interact wisely with others and fostering an environment that teaches problem-solving and critical-thinking skills that rely on God's revealed knowledge as the foundation for understanding.

Second: To provide a rich and challenging learning environment in the core subjects of language, mathematics, history, science, fine arts and the Bible.

Third: To provide a balanced education with emphasis on character development, promotion of good health practices including physical exercise, and an appreciation of right culture and music.

Imperial Academy does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, and athletic or other school-administered programs. Admission is granted regardless of race, age, sex, color, or nationality of students. Acceptance into Imperial Academy is determined by the Imperial Academy administration. Students who are selected are those who show evidence of a positive, submissive attitude, satisfactory health and a willingness to learn. However, the Academy reserves the right to deny admission for other reasons. Students and parents of students that share the objectives of the Academy and are members in the Philadelphia Church of God will be given preference.

SCHOOL PREP AND FIRST DAY

Orientation and Open House

All students and parents are encouraged to attend the orientation at the beginning of the school year. Dress code for students and parents is AC casual (men: slacks or chino/khaki) pants, collared shirt; women: skirts, slacks, chino pants or dresses, blouses and sweaters; shoes should be nice casual shoes or nice sandals, not tennis shoes or very casual sandals). The orientation and open house event gives students and parents an opportunity to learn necessary information for the coming school year. After orientation, students and parents are invited to visit their classrooms, pick up books, and begin organizing their lockers for the school year. They can visit with teachers and familiarize themselves with their schedules. The IA administration invites local and online parents to attend a Parent Open House each semester where parents can weigh in on our school's recent initiatives and provide feedback to the administration on ways to improve the IA experience for families.

Books

Most textbooks are provided to students free of charge on a loan basis. Textbooks should be returned to the office on the last day of school. If books are turned in damaged, a replacement fee may be charged to the student. To help lengthen the life of our textbooks, book covers are required for all Imperial Academy textbooks. Some courses require a one-time lab fee to cover literature books (that students will keep) and equipment for experiments and labs. Please let the administration know if you need assistance with these fees. If you have a problem regarding your books, please contact the registrar at registrar@imperial-academy.org.

Concerns/Questions

If you have questions or concerns, please first discuss the matter with the concerned teacher. If your situation is still unresolved, please contact the assistant principal, then, if necessary, the principal. We try hard to listen to and address parents' concerns and suggestions, and we welcome your feedback.

Dress Code

The dress code for all IA students is a white top with navy blue bottoms: a white button-up or polo shirt with a collar and navy blue slacks for the boys (navy shorts are permitted for boys in grades K-4), and a white collared shirt with a navy blue skirt for girls. Skirts must cover the knee when sitting (this is not necessary for girls before grade 3). Skirts and shirts must not be tight-fitting. Skirt slits are not to be higher than the bottom of the knee. Earrings are limited to two sets, worn in the earlobes. Headbands are permitted and should be school colors or a neutral color. Any jacket or sweater worn in class must be either navy blue or white, with no noticeable branding on its exterior. No hoodies are allowed. Shirts must be tucked in. Shoes must be predominantly black (some white is permitted) and must not be flip-flops or backless. Boys should wear black belts.

P.E. uniforms are required for grades 5-12 and should be purchased through the campus bookstore.

Students are permitted to wear large jackets and boots outside of the IA dress code before school, at recess and when walking to classes outside of the main IA building. Outerwear that does not comply with the IA dress code should be removed when entering class.

Health Forms and Regulations

Oklahoma law requires all students attending public, private or parochial schools operating in the state to be immunized or to comply with the state's exemption from immunization policy. To comply with this policy, all children who are not immunized must fill out and submit an exemption letter.

In addition, Imperial Academy requires parents to fill out information about their child's health history for our records. Health information forms will be provided in the office and at Orientation/Open House. These health records must be filed before a child can attend class.

Registration

Students should meet all deadlines set by the registrar's office for classes.

Except for rare exceptions, the class schedule for most K-8 grade students is set. Please let the office know if you feel your child needs to be excepted from a class. Some students, for example, may need to sit out of P.E. for health reasons or opt out of music when they enter middle school.

Imperial audits the high school students to make sure they are on track for graduation. However, it is the parents' and students' responsibilities to ensure they enroll for the right credits to graduate. For more information, see the **Academics** section of this manual. Middle- and high-school students have two weeks from the start of school to make changes and add or drop classes. Students can drop classes up to four weeks into the semester.

Student Contact Information

It is very important that Imperial Academy have current, accurate contact information for parents and students. This includes phone numbers, e-mail addresses and mailing addresses. Please contact the office when you need to update any of this information. You cannot currently change a student's online IA account password without us changing it in our database. Please e-mail those changes to administration.

Online Accounts

All 7th–12th-grade IA students have *@imperial-academy.org* e-mail addresses. There is no reason for Imperial Academy students to access other e-mail platforms for school-related reasons. We provide parents with this login information, and it is up to the parent whether to share it with the IA student.

The 7th–12th-grade teachers use the online course at IA to keep track of grades and their work/announcements. The website is *my.imperial-academy.org* and is commonly called "Moodle" after the program name. Local students also have access to this page and the Moodle homepage (*my.imperial-academy.org*) where school announcements are posted. The student's same username and password should be used to log in to Moodle for any online work a student must do. Parents should also ensure they have access to this page and access it regularly to view assignments and grades.

Imperial Academy uses the same login system as the headquarters network. To reset a password, a student must be on campus. Password resets and other similar issues may be e-mailed to *jscoats@pcog.org.*

Student Information System

Imperial's Student Information System (SIS: *sis.imperial-academy.org*)

provides the basic details of students' academic histories and tuition. For grades 7-12, this includes midterm and final grades and GPA. Tuition fees for all grades are posted after the add/drop deadline for classes. Please check your balance after the fourth week of the school year.

Tuition/Finances

Tuition is $100 per semester for kindergarten; $150 for grades 1-6. Additional supply fees of approximately $40 also apply to the elementary grades. Most school supplies for elementary students will be provided through this fee.

For grades 7-12, tuition is charged per class and will vary based on each student's schedule. Each class is $20.00 per semester. Some classes require an additional lab fee. For information regarding lab fees for specific classes, see the online list of courses at *my.imperial-academy.org.*

Parents and students can check their total tuition balance by visiting *sis.imperial-academy.org* and entering their login credentials that they use for Moodle. The tuition statement can be found by clicking "Ledger" on the top menu. Student midterm and final grades are also visible at *sis.imperial-academy.org.* Please make checks payable to Imperial Academy and send them to: Imperial Academy, 2301 W Simmons Rd, Edmond, OK 73034. International students can contact registrar@imperial-academy.org for help with electronic payments.

DAY-TO-DAY OPERATIONS

Imperial Code of Conduct

This is a list of 38 rules we expect IA students to uphold. They represent standards of respect, kindness, organization, academic excellence, hygiene and good living. The Imperial Code of Conduct is printed in full at the end of this handbook.

Monday Letter

A weekly letter is sent out via e-mail every Monday when school is in session. This bulletin communicates the events and important announcements of Imperial Academy. It is also posted on the homepage of Moodle. Please make it a point to read it every Monday. It may contain important information for that week or the next day that you will need to act on, so it is imperative that you be up to date with this information.

Transportation

When dropping off children in the morning and picking them up after school, parents should enter using the campus's north entrance (from Simmons) and leave using the west entrance past Armstrong Auditorium. The speed limit on campus is 20 mph. Students who live on campus may walk or ride a bike to and from school. *Parents should make sure their children know the rules of pedestrians and bikes on campus roads.* If a student is not allowed to walk home, please let the administration know.

Students driving to school should park at the south end of the John Amos Field House parking lot.

If a student should ride home with anyone other than a parent or direct family member, the parent must alert the office.

Scheduling

The state of Oklahoma requires 165 days of school and 1,080 hours of school per year. This means the IA calendar will differ somewhat from the Herbert W. Armstrong College calendar.

The school day begins at 8 a.m. Classes last 45 to 50 minutes and are followed by 5 minute passing periods.

Students in grades 7 through 12 will attend the forums on Tuesdays and Thursdays at 8 a.m. Students should be seated five minutes prior to the start of forum.

Students should not arrive before 7:45 a.m. Imperial cannot be responsible for students after school. Students not picked up by 3:05 must wait in the office for their parents to pick them up. Please notify the office if you are late for drop-off or pickup.

Middle and High School Schedule

	Mon./Wed./Fri.	Tues./Thur.
Period 1	8:00-8:40	8:00-8:30
Period 2	8:45-9:35	8:35-9:25
Period 3	9:40-10:30	9:30-10:20
Period 4	10:35-11:25	10:25-11:15
Lunch	11:30-12:00	11:20-12:00
Period 5	12:10-1:00	12:10-1:00

Period 6	1:05-1:55	1:05-1:55
Period 7	2:00-2:50	2:00-2:55
Extracurricular	2:55 ->	2:55 ->

Elementary student schedules are set by their respective teachers.

Attendance

Students need to be present at school to the fullest extent possible. This is how they best reap the many educational and social benefits of the Imperial Academy program. Families are expected to make their child's education a top priority and to see to it that their child is at school and in class on time.

There will undoubtedly be times when life circumstances conflict with or make impossible your child's attendance. Imperial Academy is here to support your family during these times. This policy lays out provisions and limits for school days or parts of school days missed.

Local students are considered present when they are in class on time and in uniform. Online students are considered present when they are logged into class on time in uniform with a working camera and mic.

Any student who leaves school before the first three periods are complete or who misses five or more periods on a school day will be considered absent for the day. A student who misses four or fewer periods will be considered absent for a half day. All students must be checked out through the office.

If a student arrives late to the first period of class or leaves early during the last class he will be marked tardy but marked present for a full day. If a student arrives late to any period of class or leaves early during class, he will be marked tardy but considered present for a full day.

All tardies and absences must be reported to the Imperial Academy office from a parent's e-mail address or a phone call from the parent. Please e-mail attendance@imperial-academy.org regarding all absences and tardies. The administration will determine whether the absence or tardy is excused or unexcused.

Definition of Excused and Unexcused Absences and Tardies

A tardy or absence is **excused** when a parent contacts the office no later than the day of the tardy or absence. Each student can take as many as five excused tardies and five excused absences per semester without penalty; sicknesses do not count toward this total. The reason for the absence also determines whether it will be excused. Examples include: sickness, medical

appointments, mechanical/tech breakdowns or family travel. Exceptions will require administrator approval. Please be mindful of planned absences and let the administration and teachers know about your plans as far in advance as possible. Many of the core classes are offered online, and if it is possible, we recommend the student attend class online. Students who miss schoolwork due to sickness will be allowed up to two days to complete and turn in their assignment for each sick day.

A tardy or absence is **unexcused** once excused absences exceed five for the semester, or if a parent does not contact the office prior to or on the day of the tardy or absence. An absence is also unexcused if the reason for the absence is insufficient. Examples include: sleeping in and appointments that can be scheduled outside school time. An unexcused absence results in a zero for all classwork in the class(es) missed; the classwork cannot be made up.

Unexcused Tardies (per semester)

Occurrence	Consequence
3	Detention
4	Half-day detention (in school)
5	Full-day suspension (zeros in affected classes for the day)

Unexcused Absences (per semester)

Occurrence	Consequence
1-3	Parents notified
4	Suspension
5	Expulsion from IA

Locals Attending Online

It is the expectation that local students attend the brick-and-mortar school. However, under certain limited circumstances it is permissible for local students in grades 7-12 to attend online. Some of those circumstances include illness, inclement weather and approved travel with online attendance.

Students will be able to take their live online classes via the link on their classroom page on Moodle. If a student forgets his or her password, he or she should contact administration.

Local students online must obey the same rules as all online students:

- Have your webcam on
- Be able to participate with your microphone
- Print assignments from Moodle
- Turn assignments in on time using a scanner

A parent must notify the office when their local student will attend online. The IA principal will be notified after the fifth occurrence in a semester, and the administration will discuss the situation with the family.

Consistent Absences
If a student is absent from a class for over 10 school days without communication from the parents and/or child, then the child will automatically fail the course.

Any student withdrawing from IA must have a parent notify the office.

Handwriting Expectations

K-2nd grade will learn to print neatly and fluently forming letters in a uniform, consistent manner using the Abeka program with modifications made to the formation of letters M, b, p and e.

3rd-6th grade should submit assignments in cursive unless otherwise instructed by the teacher. The letters should be formed with neat, connected lines, proper spacing between words and a suitable layout on the page –this includes writing on and within the lines in a uniform, legible manner. When learning cursive, the teacher should require the student to form the letters correctly.

7th-12th grade should submit written assignments that showcase their best penmanship. Print, cursive or a hybrid of the two is acceptable as long as writing is neat, with attention to proper letter size and spacing, word spacing, and layout between the lines of the paper. If lines are not provided the student should make efforts to write level lines of text. A teacher should be able to read what is written without undue effort.

In an effort to shape neater handwriting from students who have formed bad habits, a teacher should:

1. Set handwriting expectations for the class.

2. Give individual correction and warnings.

3. Finally dock points or require a student to rewrite and resubmit

an assignment.

4. Involve the administration if problems persist. It is also appropriate to involve the administration right away when teachers see significant problems.

Homework Guidelines

Here are the homework guidelines for students (these are nightly or weekend totals):

7th Grade – 45 minutes
8th Grade – 60 minutes
9th Grade – 60 minutes
10th Grade – 60-75 minutes
11th Grade – 75-90 minutes
12th Grade – 90 minutes
These do not include dance or music practice.

These numbers represent approximate totals that our teachers aim not to exceed. They are not meant to be hard and fast rules. Sometimes homework may last longer but it should not consistently be so. Several factors can contribute to lengthy homework sessions. Students work at different paces. Also, it is common for students to have more homework at the end of the semester when big projects or tests are due than they had at the beginning of the semester. If a parent notices that teachers are assigning homework that exceeds the guidelines, parents should first make the teacher or teachers aware. If the issue persists, then parents should contact the administration.

ONLINE | Test Proctoring

Students should not take tests or quizzes in front of their computer, tablet, laptop, or any electronic device. After the test or quiz is printed, students should move away from the computer to take the test or quiz. The default expectation for an IA test is that a student should have only a writing utensil and the test itself. If open notes or other resources are allowed, our teachers will e-mail parents so parents know. Notes should be printed ahead of time so that only paper copies are used. See the process through to the end: Watch to make sure students properly scans and uploads the test.

Food/Lunch Hour

Imperial Academy does not provide any food services. Each student should bring a lunch that does not need to be heated or refrigerated; these facilities

are not available for student use. Students are also responsible for bringing utensils and plates. Parents are responsible for making healthy choices for their children's diets. Students eat their lunches either outside or in the common area.

Imperial Clubs

As an integral part of the Imperial educational experience, IA offers a variety of social clubs designed to teach the skills necessary to become a well-rounded young person who communicates and works well with others. Some of these target skills include: leadership, teamwork, responsibility, accountability, preparedness, etc. The clubs are scheduled into the school day and are open to our local and online students. They will be offered on a rotational basis and designed around areas of collective interest such as reading, foreign language, science, math, astronomy, art, student council, yearbook, and so on. These will be teacher-directed but student-driven opportunities that will teach Imperial students to take initiative and embrace their future role as leaders.

A special part of club experience includes the Futures program. Future Husbands and Fathers (FHF) and Future Helpmeets and Mothers (FHM) are separate but complementary clubs designed to prepare Imperial teens for these greatest of life's roles. Half of the club meetings are dedicated to instruction on effective public speaking and communication; the other half focus on specific, practical skills to benefit students as they enter their preparatory years for marriage and family. These clubs meet twice a month for local and online boys and girls. Attendance is required unless other arrangements are made with the IA administration.

Besides their Futures club, students are required to participate in one additional club.

LOCAL | Intramural Program

Imperial high-school students have the option of participating in the intramural athletics offered through Herbert W. Armstrong College. This program is typically open to IA students who have completed 8th grade; however, the athletic department director may adjust this at his discretion. Students on academic probation are not allowed to participate in the intramural program.

Computer Usage

Imperial Academy provides access to computers for students to work on throughout the day. We think it is important that our students be

knowledgeable about computers to open opportunities for them in the future. Above all, we stress proper use of technology.

Students will be allowed to log on to computers on the PCG network using their own network login that is provided when they enroll. If a parent does not wish for a student to have a login, please notify the administration immediately. Many teachers require this for classes, so we must find a separate solution.

Though the Imperial computer network automatically blocks an extremely high percentage of inappropriate Internet content, students are not allowed to be on the computers unless a supervisor is in the room. Video sites, e-mail and chat sites are prohibited unless permission is expressly given (at that time) by an instructor. Rules regarding school computers are still in place after school hours. Students must ask permission to use computers during study halls or after school hours.

IA students are not allowed to use personal laptops, digital music/video players or cell phones on the campus (outside of home use for those who live on campus). Violators of this policy will be asked to leave campus and the incident will be reported to the principal for further disciplinary action. Visiting students and local students with laptop exceptions are required to leave their laptops in the office when not using them for a computer class.

Parental Control Software

All Imperial Academy online students must have parental control software on their computer. The software should allow you to monitor Internet use and screen time. It should give parents the ability to restrict the Internet and specific websites or apps. Examples of parental control software are Qustodio and Bark. Parents may communicate with the administration to opt out of using software as long as an alternative plan of computer monitoring is presented. If a class requires you to bring a personal laptop, you should check it into the office before school starts, and check it in again after the class that is requiring you to use it.

Artificial Intelligence

The use of artificial intelligence for academic work is not allowed at Imperial Academy. This includes but is not limited to ChatGPT, Grammarly, any sort of math solver, or any tools of that nature. The reason is that these tools undermine our purposes and aims at IA. We are teaching students to research, read, synthesize, summarize, write, reason, analyze, deduce. Some AI tools can help in legitimate ways, but they all do work that we

want our students to learn to do. Ultimately, they compromise students' critical thinking skills. Use of artificial intelligence qualifies as academic misconduct in the same sense as plagiarism and is subject to the same penalties listed in that section of the handbook.

Students should use teacher-permitted resources to fulfill assignments and study for tests rather than AI-generated resources to replace their own effort. If a student needs tutoring or help, he should seek help through parents and teachers instead of using an AI service. If there are any questions as to whether or not a tool qualifies as "AI generated" or is permissible to use, students should ask their teacher.

Class Group Chat

The group chat function of Big Blue Button is an effective tool to keep students engaged in a class. Communication inside the group chat should be productive and focused on the subject matter being taught. Students who use the group chat should write in complete sentences and use proper English. Students should not use slang, texting shortcuts or other worldly expressions in the chat box. Communication in the group chat should reflect the royal standard IA seeks to uphold. If standards are not met, teachers have the right to turn off the group chat function. The general rule of thumb is if the communication would not be allowed in a classroom, it won't be allowed in a virtual classroom.

Library

Library books are located in various classes in the school. Most of the reading selection is geared toward elementary children, though reference books are also available. Many of the books in our library have come from the generous donations of members. Some were picked up from store closings or school sales. We have done our best to make sure the collection is of a godly standard. Still, some books may have objectionable material. Please let the librarian or a staff member know if you think a book has inappropriate content.

Field Trips

Field trips can be an excellent learning experience for students. They must be properly planned, and students must behave for them to be successful. The coordinating teacher will send home instructions regarding the event and how it will be carried out in advance. On most of our field trips, parents are welcome to come if they are able. We strive to make these learning opportunities affordable, but if your family has any problem affording payment, please let the office know. We would rather have the students

attend the field trips than miss for financial reasons. Dress for the middle and high school students is usually AC casual unless otherwise specified. Elementary students will usually wear their uniforms. Lunch plans will be specified by the teacher organizing the field trip.

Field trip days are still considered school days. Parents of online students are encouraged to plan an educational field trip for their students on the days a school field trip is scheduled. School will be in session for online students who are unable to go on a field trip. These students are expected to be in class. Teachers will tailor their lessons and activities specifically for online students.

Visiting

Parents should alert the school administration if they want to visit the school and attend classes with their child. All visitors should report to the office upon entering the school.

Imperial Academy welcomes parents to visit with their students during the lunch hour. A parent can also take their child off-campus during the lunch hour if they notify a member of administration and sign their child out and back in before their next class. Parents should pull into one of the drives if they wish to speak to their children from their vehicle. Students should not run into the road to talk to their parents, as this is dangerous.

Student Sickness/Quarantine

With so many young people mixing and often in close quarters, it is easy for illness to spread. We strive to uphold the biblical principle of quarantine so we do not spread disease throughout the school.

Here are a few symptoms to watch for to tell if your child is contagious. If your child exhibits these symptoms, keep them home until the symptoms subside, then for an additional 24 hours.

- fever
- vomiting
- discolored mucus
- coughing and sneezing
- rash

Other indicators may also be contagious; this is not a comprehensive list. Teachers will send students to the office or will call the parent if a student becomes ill during the day.

If a student has seasonal allergies that cause coughing or sneezing, please notify the student's teachers so that they are aware of the situation. Imperial reserves the right to remove any coughing or sneezing student from class if he or she seems to have symptoms of being contagious.

In cases for those students taking medication, Imperial Academy administration, faculty and others will not be responsible for and will not administer any type of medication including over-the-counter remedies such as aspirin or Tylenol. If medication needs to be administered during the school day, it is recommended that parents come to the school and administer it.

Cancellations

In case school in Edmond is canceled for any reason, the office will notify the students via e-mail.

Emergencies

Imperial Academy will notify parents immediately of any medical emergency and alert the office. Please make sure Imperial has an emergency contact listed in case we are unable to reach a parent.

DISCIPLINARY ACTIONS

General Discipline

Students are expected to behave in a manner consistent with the standards of the Philadelphia Church of God. The Church expects adherence to all appropriate behavior outlined in the Bible—most notably the Ten Commandments. Students are expected to treat administration and staff with respect and courtesy. Students are also expected to uphold the Church's standards and behavioral expectations outside of IA. Misconduct that occurs outside of school could result in disciplinary action from IA.

Discipline will begin with the teacher's particular classroom procedures. If further measures are needed, the teacher or member of the faculty will contact the parents and turn the matter over to the IA administration.

Parents will be notified when the matter is reported to administration. Further violations may result in meetings with the administration and teacher and possible disciplinary action.

Students and parents are encouraged to bring any concerns they have to

the faculty in order to resolve incidents before they cause problems.

Bullying

Teachers and faculty at Imperial will not tolerate bullying. We recognize there is a difference between friends joking and one student intentionally belittling another. Teachers and faculty actively work to maintain Imperial's positive, biblical environment.

Late/Incorrect Work

A late-work policy is decided on a teacher-by-teacher basis. Most teachers provide their policies in their class syllabi. Some may not accept late work at all; some may accept the work with a penalty.

Some Imperial teachers do offer extra credit, but many do not. Students and parents cannot expect to receive extra-credit opportunities or to have late work accepted.

Academic Dishonesty

Cheating will not be tolerated at Imperial Academy. Any instance of cheating, plagiarism or other academic dishonesty will be reported immediately to the principal. Consequences can include failure of the assignment or class, and if severe enough, expulsion from the school.

Plagiarism is a common form of cheating. Some students unknowingly plagiarize. While Imperial Academy understands accidental misuse, it is nonetheless a serious problem. Here is the definition of plagiarism as taken from the Indiana University *Code of Student Rights, Responsibilities, and Conduct (2005):*

> Plagiarism is defined as presenting someone else's work, including the work of other students, as one's own. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged, unless the information is common knowledge. What is considered "common knowledge" may differ from course to course.
>
> A student must not adopt or reproduce ideas, opinions, theories, formulas, graphics, or pictures of another person without acknowledgment.
>
> A student must give credit to the originality of others and acknowledge an indebtedness whenever:
>
> 1. Directly quoting another person's actual words, whether oral or written;

2. Using another person's ideas, opinions, or theories;
3. Paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
4. Borrowing facts, statistics, or illustrative material; or
5. Offering materials assembled or collected by others in the form of projects or collections without acknowledgment.

Academic Probation

Imperial students must aim for excellence in their academics and embrace the academic rigors of the Imperial Academy program. Students at Imperial must become academically ambitious and learn to put a healthy emphasis on academic achievement. IA administrators and teachers endeavor to support its students to this end, especially those struggling with their academics. As a part of these efforts, the IA faculty has an Academic Probation Policy.

Academic Probation is a reporting period during which a student must improve his academic standing by making evident progress to raise his grades.

Academic Probation will result if a student meets any of the following criteria:

1. more than one D or lower in his/her classes, or
2. a grade of C or lower in Bible

The IA administration holds the right to place a student on Academic Probation at any time if the individual's scholastic record justifies the action.

A parent-teacher conference may be required when a student is put on academic probation or in some instances involving disciplinary action. In these cases the administration will contact the family to schedule the conference. (Parents too can schedule a conference with a teacher and/or the administration at any time to discuss concerns. For general performance updates, parents are encouraged to communicate directly with the teacher.) An academic performance improvement plan will be initiated. This plan will be specifically tailored for the student with input from the administration, teachers and parents and will map out a plan for improvement on a class-by-class basis. The plan will provide a pathway to good standing and will list the support and resources IA will make available to the student and family as well as expectations the student must meet.

If an Imperial Academy student is placed on academic probation, several restrictive consequences may be employed to refocus the student on the importance of academic excellence. Consequences may include but are not limited to a temporary suspension from elective classes, student-work

opportunities and extra-curricular activities (sports, dance, music, clubs, etc). Any restrictive consequences will be listed in the student's improvement plan.

To determine evident progress, four areas are assessed by Imperial administration and teachers:

1. Grade in the class: This is the percentage score the student is awarded by the teacher on tests, quizzes, homework, projects, participation, etc. This is the primary measure the administration will assess.
2. Completion and timely submission of work: This is an assessment of whether work is turned in complete and on time. It is worth noting that student failure to submit complete work when it is due is the leading cause of low grades.
3. Participation in class: This is the student's on-topic contributions while in class as demonstrated by participating in discussion as well as asking and answering questions appropriately.
4. Student effort: This is the observable action of the student to improve his grade. One measure of this is whether the student seeks teacher help inside or outside of class time (e.g. tutoring).

Students who do not demonstrate evident progress during the academic probation process could face Academic Disqualification (see related policy).

Academic Disqualification

When a lack of evident progress to raise a student's grades occurs, academic disqualification will result. Student enrollment in Imperial Academy will end for a prescribed or indefinite period of time. Readmission may be possible at the discretion of the Imperial Academy academic dean and Imperial Academy principal.

Academic disqualification can occur outside of the academic probation process if egregious problems arise. See the policy on **Cheating/Plagiarism**.

Expulsion

Since it takes time to grow and develop in godly character, Imperial Academy administrators will do all they can to keep students where they can stay and pursue their education. However, to protect the interest of the Imperial Academy environment, certain behaviors will not be tolerated and may be cause for expulsion. Examples of such conduct include, but are not limited to:

- Cheating, plagiarism or any other form of student dishonesty

- Drunkenness and/or use of illegal drugs and/or tobacco products
- Lewd or indecent conduct or speech
- Malicious destruction of any property
- Possession of alcohol and/or illegal drugs on school premises
- Physically abusing another individual in school or in the community
- Proselytizing
- Persistent violations of Imperial Academy rules
- Sexual misconduct
- Stealing or lying
- Failure to comply with teachers' or administrators' directives

ACADEMICS

Secondary School Grading Scale

A = 92.50-100.00%	C = 72.50-77.49%
A- = 90.00-92.49%	C- = 70.00-72.49%
B+ = 87.50-89.99%	D+ = 67.50-69.99%
B = 82.50-87.49%	D = 62.50-67.49%
B- = 80.00-82.49%	D- = 60.00-62.49%
C+ = 77.50-79.99%	F = 59.99% and below

GPA Scale

Letter Grade	Grade	Points
A	92.50-100.00	4.0
A-	90.00-92.49	3.7
B+	87.50-89.99	3.3
B	82.50-87.49	3.0
B-	80.00-82.49	2.7
C+	77.50-79.99	2.3
C	72.50-77.49	2.0
C-	70.00-72.49	1.7
D+	67.50-69.99	1.3
D	62.50-67.49	1.0

D-	60.00-62.49	0.7
F	0.00-59.99	0

The points earned in a course will be multiplied by the number of credits that course is worth. For example, a student who earns a 100% in a 0.5 credit course will earn 2 GPA points for that semester. The total GPA is calculated by adding the GPA points earned in each course and dividing it by the total number of credits taken by the student.

Reporting

Imperial Academy will report academic progress approximately every six weeks in the form of two progress reports and a semester grade (see the table below). The progress report is essentially a snapshot of the child's grade as it stands when issued in the semester. Progress reports do not have a bearing on student GPA. The semester grade determines student GPA.

	Fall 2026	Spring 2027
End of Reporting Period 1	September 11	February 12
Progress Report 1 Issued	September 18	February 19
End of Reporting Period 2	November 6	March 26
Progress Report 2 Issued	November 13	April 2
End of Semester	December 25	May 14
Semester Grade Issued	January 1	May 25

Parents of elementary students in grades K-6 will receive reports directly from the classroom teacher. Parents of secondary students in grades 7-12 will find their child's report on *sis.imperial-academy.org.*

Honor Roll

Each semester, students have the opportunity to earn a place on one of the two honor rolls. These lists are posted in the IA office and on Moodle. Placement on either two honor rolls is based on student GPA at the end of the semester. To earn a place on the regular honor roll, a student must have a GPA of 3.3 to 3.79. To earn a place on the principal's honor roll, a student must have a GPA of 3.8 to 4.0. This achievement opens the way for additional privileges such as consideration for membership on the student council. The administration may select other ways to reward students who earn these distinctions.

Parent/Teacher Conferences

Parent/teacher conferences are an excellent opportunity to discuss academic and behavioral issues in order to best help the student both at school and at home. Mandatory conferences will be held for grades K-6 after the first reporting period of each semester. Teachers will contact parents to schedule the meeting; both parents of each student should attend if possible. In addition, parent/teacher conferences can be initiated by parent, teacher or administration and scheduled outside of class time anytime during the year.

Parent/teacher conferences for grades 7-12 will only happen in cases where the parent, teacher or administration initiates a meeting. An exception is when a student receives a D or lower in any class; in that case, a meeting between the teacher and parent is required. Any other conferences with teachers should be made directly with the teacher.

Transfer Credits

Students entering Imperial Academy will receive credit for the classes they took and passed previous to their enrollment as long as they meet the graduation requirements. Parents may need to sign a records release form.

Students who were homeschooled in the past will need to provide the following information: curriculum used, courses taken, and grades from the last grade level. All incoming students need to take a placement test. Transfer credits fill requirements for graduation, but do not factor into GPA.

Graduation Requirements

Imperial Academy requires students to earn 26 credits in order to graduate for the class of 2027. The required courses to graduate are listed below (very similar to Oklahoma state guidelines).

If you have any questions about graduation requirements, please contact the registrar's office. As a courtesy to parents and students, IA conducts a graduation audit on each student in high school. However, parents and students are directly responsible for ensuring they meet graduation requirements.

Graduation Requirements for the classes of 2026-2029:

- 4 Bible credits
- 4 English credits
- 4 History credits
- 3.5 Math credits (Algebra 1 or above taken in high school)

- 3 Science credits
- 2 Physical Education credits
- 1.5 Fine Arts credits (Art, Instrumental, Orchestra, Voice or Speech)
- 2 Practical Arts credits (Foreign Language, Computer Technology, Shop, Home Economics, etc.)
- 0.25 Health credits
- 1.75 Additional credits from any of the categories above or other elective

Graduation Requirements for the class of 2030 and beyond:

- 4 Bible credits
- 4 English credits
- 4 History credits
- 4 Math credits (Algebra 1 or above)
- 3 Science credits
- 2 Physical Education credits
- 1.5 Fine Arts credits (Art, Instrumental, Orchestra, Voice or Speech)
- 2 Practical Arts credits (Foreign Language, Computer Technology, Shop, Home Economics, etc.)
- 0.25 Health credits
- 1.25 Additional credits from any of the categories above or other elective

College Preparation

While colleges consider a student's high school transcript when considering admission, most rely heavily on standardized test scores. These include the ACT, SAT and CLT. The two most common are the ACT and SAT. However, the CLT (Classic Learning Test – CLTexam.com) is the recommended standardized test for those wanting to attend Herbert W. Armstrong College. If that is unavailable, then the ACT would be the second preference. Students should take their standardized tests toward the end of their junior year or at the very beginning of their senior year. This is doubly important for ACT and SAT tests as Sunday testing dates can be few and far between.

Imperial Academy works very closely with Herbert W. Armstrong College regarding requirements and preparation, but graduating from Imperial is not a guarantee for admission to AC.

Graduation

Graduation will be held this year on Tuesday, May 18, 2027, at 6:30 p.m. in the John Amos Field House. Rehearsal will be held at 10:00 a.m. that morning. Casual clothing is appropriate for the rehearsal. High school graduates should arrive at Armstrong Auditorium in their graduation

attire at 5:45 p.m. for pictures.

Dress Code for Graduates

Girls: Formal length navy dress (must be approved)
Boys: Gray suit, white shirt, navy tie

We encourage seniors and their families to attend graduation if at all possible.

IA students' work may be on display in the JAFH gym.

A letter with further graduation details will be sent to seniors at least six months before the graduation ceremony.

Grad Gala

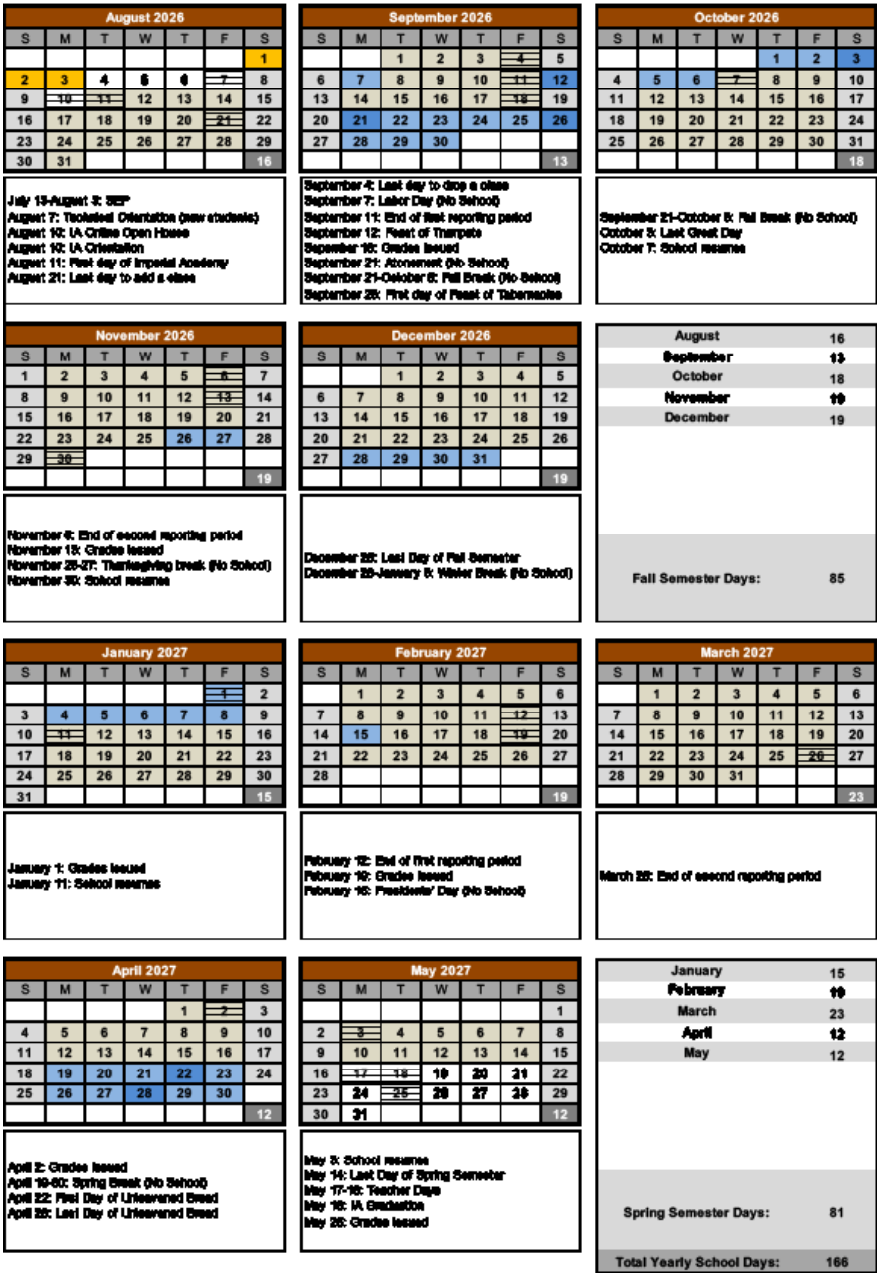
This year the formal Graduation Gala will be held on Monday, May 17, 2027. All graduating seniors and current high-school students are invited. Graduates will be able to attend free. There will be a cover charge for other guests. Generally, only a limited number of direct relatives of seniors will be allowed to attend outside of IA students and faculty.

Students will be expected to abide by the Philadelphia standard for dress code and conduct.

Senior Trip

A senior trip will be scheduled during the spring semester and will be planned and organized by the senior class with guidance from the IA administration. Attendance is not mandatory. The trip will require out-of-pocket costs for each student who attends. Details related to location, dates and cost for the trip will be available after the Feast of Tabernacles.

IA Calendar for 2026-2027



August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					16

July 13-August 3: SEP
August 7: Tecknical Orientation (new students)
August 10: IA Online Open House
August 10: IA Orientation
August 11: First day of Imperial Academy
August 21: Last day to add a class

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						13

September 4: Last day to drop a class
September 7: Labor Day (No School)
September 11: End of first reporting period
September 12: Feast of Trumpets
September 18: Grades Issued
September 21: Atonement (No School)
September 21-October 6: Fall Break (No School)
September 28: First day of Feast of Tabernacles

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						18

September 21-October 6: Fall Break (No School)
October 3: Last Great Day
October 7: School resumes

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						19

November 6: End of second reporting period
November 13: Grades Issued
November 25-27: Thanksgiving break (No School)
November 30: School resumes

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						19

December 23: Last Day of Fall Semester
December 25-January 5: Winter Break (No School)

August	16
September	13
October	18
November	19
December	19
Fall Semester Days:	**85**

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15

January 1: Grades Issued
January 11: School resumes

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
						19

February 12: End of first reporting period
February 19: Grades Issued
February 15: Presidents' Day (No School)

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						23

March 26: End of second reporting period

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						12

April 2: Grades Issued
April 19-30: Spring Break (No School)
April 22: First Day of Unleavened Bread
April 28: Last Day of Unleavened Bread

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					12

May 3: School resumes
May 14: Last Day of Spring Semester
May 17-18: Teacher Days
May 18: IA Graduation
May 26: Grades Issued

January	15
February	19
March	23
April	12
May	12
Spring Semester Days:	**81**
Total Yearly School Days:	**166**

IMPERIAL CODE OF CONDUCT

Imperial Academy students strive to be grateful, positive and kind.

1. Always say thank you.

Always say thank you when a teacher gives you something. If you do not say it within three seconds after receiving the item, you might lose it. There is no excuse for not showing appreciation.

2. Do not complain about homework.

When a teacher assigns homework, there is to be no moaning or complaining. This will result in a heavier assignment.

3. Do not ask for a reward.

At times, teachers will give rewards for good behavior, academic performances and other praiseworthy acts. If you ever *ask* a teacher for a reward, though, it will not be given. It is rude to ask if you are getting something for good behavior. You should behave and try your best because you are trying to better yourself, not because you are anticipating a reward. If a teacher gives rewards and you ask if you are getting something, no one will be given anything.

4. Be positive and enjoy life.

Have sunshine on your face. Strive to make other people happy. Be friendly and welcoming to *every* IA student. Spread yourself around and strive to make friends with everyone. Do your part to prevent cliques and politics and pettiness. Keep everything in perspective and focus on the good in your life. Some things just aren't worth getting upset over. Keep worldliness out of IA and help everyone learn and apply God's way of happiness and joy.

5. On a field trip, compliment the place you are visiting.

It is a good idea to compliment something about the place where we are visiting. For example, if we visit someone's home, it would be a nice gesture to tell them they have lovely curtains. People are always self-conscious when they have guests visit their home, so you want to make them feel at ease. On a field trip, pay attention to the beauty and order of your surroundings. Note the effort others put into making your experience special. At a place such as a museum or theater, it would be nice to comment on how beautiful the architecture is or to tell the guide you think the facility is very nice.

6. Look out for those younger, weaker or otherwise disadvantaged.

It is the duty of the older to care for the younger; the stronger to protect the weaker; those who have more to be generous to those with less. If you have ability, strength or talent, serve others with it. If you notice someone on the sidelines who wants to play, stop the game and ask them to join. If you see someone sitting or wandering alone, go and help them. Family looks out for one another.

7. Perform random acts of kindness.

Surprise others by performing random acts of kindness. Go out of your way to do something surprisingly kind and generous for someone at least once a month.

Imperial students show respect to teachers and fellow students.

8. Follow God's government.

Obey and cooperate with all administrators, teachers, teacher assistants and chaperones.

9. Respond respectfully to adults.

When responding to any adult, you must answer by saying "Yes ma'am" or "No sir." Just nodding your head or saying any other form of yes or no is not acceptable.

10. Greet all teachers by name.

Learn the names of all teachers in the school and greet them—when entering or leaving school, on recess or changing class, for example—by saying things like, "Good morning, Mr. Bush," or "Good afternoon, Miss Azariah. That is a pretty dress."

11. Give eye contact.

When someone is speaking, keep your eyes on him or her at all times. If someone makes a comment, turn and face that person.

12. Respect other students and their comments.

Treat others how you would like to be treated. Build positive interactions with other students by demonstrating courtesy and tact. During discussions, respect other students' comments, opinions and ideas. When possible, make statements like, "I agree with John, and I also feel that ..." or, "I disagree with Sara. She made a good point, but I feel that ..." or, "I think Victor made an excellent observation, and it made me realize ...." If you are having trouble with another student, seek help from the administration to resolve any problems.

13. In conversation, when asked a question, ask a question in return.

If you are asked a question in conversation, you should ask a question in return. If someone asks, "Did you have a nice weekend?" you should answer the question and then ask a question of him: "Yes, I had a great time. My family and I went shopping. What about you? Did you have a nice weekend?" It is only polite to show others that you are just as interested in them as they are in you.

14. Uphold high standards in conversation.

Regular conversations of substance build strong friendships. Talking about movies, video games and pop culture do not. Strive to make your conversation positive, intellectually stimulating, and seasoned with good-natured humor. Build the habit of always having something worthwhile to say, and be a good listener. Your conversation should be open to students and teachers alike; whispering, inside jokes and put-downs can alienate others. Strive for conversation that strengthens relationships, benefits others, and unifies the student body.

15. Do not gossip.

Uphold the reputation of others. Don't spread negative rumors, even if you

believe they are true. If you hear other people start gossiping, redirect the conversation. Do not discuss boy-girl relationships or crushes. There is to be no pairing off of any kind at Imperial. Even *talking* about who likes whom, or who is attractive, has no place here.

16. Hold the door for others.

If you approach a door and someone is following you, hold the door. If the door opens by pulling, pull it open, stand to the side, and allow the other person to pass through first; then you can walk through. If the door opens by pushing, hold the door after you pass through.

17. Do not save seats.

In the lunchroom or the classroom, if someone wants to sit down, let him or her. Do not try to exclude anyone. We are a family, and we must treat one another with respect and kindness.

18. Use proper lunch and snack etiquette.

Do not eat until you are seated; at a restaurant, wait until everyone has been served to begin eating. Do not complain about the wait, or your food, or anything that will spoil the occasion for others. Never place your elbows on the table. Use your utensils unless what you are eating is considered a finger food. Do not smack your lips or chew noisily. Close your mouth when you chew. Do not slurp. Do not play with food. Do not lick your fingers—instead use a napkin. Do not reach over someone else's plate or lunchbox—instead ask nicely for what you want. Say "Please," "Thank you," and "You're welcome." Do not pick things out of your teeth at the table. Do not place things on the table that have fallen onto the floor. Look others in the eye when speaking to them (including a waiter at a restaurant). If you must leave the table to use the restroom, stand up and say, "Excuse me" as you leave.

19. Throw your trash away.

After we eat, we clean up after ourselves. This includes cleaning off the tables and making sure we haven't left any trash on the floor or around the eating area. It is important to be responsible for your trash no matter where you are and to be sure not to litter.

20. Be polite when coughing or sneezing.

When you cough, sneeze or burp, turn your head away from others and cover your mouth with the inside of your elbow. Afterward, say, "Excuse me."

21. Win and lose graciously.

If you win or do well at something, do not brag. If you lose, do not show anger. Instead, say something like, "I really enjoyed the competition, and I look forward to playing you again," or "Good game," or don't say anything at all. To show anger or sarcasm, such as "I wasn't playing hard anyway. You really aren't that good," shows weakness.

Imperial students drive themselves to excel in their academics.

22. Push yourself academically.

School is your job. Your grade reflects how diligently and seriously you approach your job. Strive for the best scores you can earn. Don't settle for mediocre marks. To earn a better grade, find out which habits to improve and quickly set out to make changes. Humbly accept feedback and stay positive about school.

23. Be organized.

You will make every effort to be as organized as possible. This includes your personal appearance, desk, backpack and locker as well as how you manage your time.

24. Read along with the class.

When we read together in class, you must follow along. If a teacher calls on you to read, you must know exactly where we are and begin reading immediately.

25. Answer questions in complete sentences.

Answer all written questions with a complete sentence. For example, if the question asks, "What is the capital of Russia?" you should respond by writing, "The capital of Russia is Moscow." Also, in conversation with others, it is important to use complete sentences out of respect for the person's question. For example, if a person asks, "How are you?" instead of just responding, "Fine," you should say, "I'm doing fine, thank you. How about you?"

26. Complete your homework every day.

Homework will be turned in on time for each subject by every student with no exceptions.

27. Call the teacher for homework questions.

Unless your teacher gives you an alternative, you may call your teacher if you have a question about your homework. If the teacher is not there to answer the phone, please leave a message in the following manner: "Hi Mr. ___, this is ___. I need help with the ___ homework. You can call me back until __:00. My phone number is ___." There is no need to leave this message more than once.

28. Follow classroom protocols.

Be at class with your materials ready to participate before the bell rings. Your teacher and class shouldn't have to wait on you. You will be organized, efficient, and on task. For onliners, the basic rule is, if you wouldn't do it in a classroom, you shouldn't do it in a virtual classroom. Do your best to eliminate all distractions and gain the very most from each class.

a. Do not get out of your seat without permission. Exception: If you are sick, leave. Onliners, you must ask permission to leave your chair; don't just pause your camera and do what you'd like.
b. No side conversations, including online chatting, during class. Do not speak unless: 1) you raise your hand and your teacher calls on you; 2) your teacher asks you a question and you are responding; or 3) your teacher instructs you otherwise (for example, during group work).
c. Keep the STAR protocol: S = Sit up in your seat (onliners must have camera in "ready position"—about arm's length from camera, head-on, full face visible); T = Track the speaker; A = Ask and answer questions with complete sentences; R = Respect your teacher and classmates.
d. Only water is allowed at your desk (including onliners). No snacks and food unless your teacher permits it for a special activity. No chewing gum.
e. At the end of class, the teacher must dismiss you (including onliners).

Imperial students shine in their cheerful obedience to rules, especially God's Ten Commandments.

29. Dress to show respect for the occasion and those around you.

Your dress reflects your character. Different occasions require different dress, but whatever the occasion, always uphold God's standard. Your clothing should be clean, in good condition, well-fitting and modest. It is good to dress in style, but avoid extreme worldly fads.

30. Keep yourself and the bathrooms clean.

Flush the toilet and wash your hands after using the restroom. When in a public restroom, get a paper towel before washing your hands. After washing your hands, use the paper towel to turn off the faucets and to press the dispenser to get another paper towel to dry your hands (or to press the button to start the dryer). You don't want to touch areas with clean hands that others have touched with dirty hands.

31. Be respectful to IA property.

Do your part to keep everything as nice as you found it. Treat everything as if it was your own. Do not destroy or damage IA property, equipment, textbooks or supplies. Do not lean back on chairs. Do not write on tables.

32. Use technology responsibly.

Apply God's laws, house rules, and IA policies and guidelines when you use technology inside and outside of the classroom. Only use programs or apps that are approved by your teacher during class time or on class assignments. Realize technology is designed and engineered to grab and keep your attention. It is also an open door to evil. Use technology in a lawful, productive and purposeful manner. Exercise character and discipline when using technology to stay on task, remain pure and avoid wasting time.

33. Always be honest.

No matter the circumstances, always be honest. Even if you have done something wrong, it is best to tell your teacher; he will respect that and oftentimes will reduce or forgive disciplinary measures because of your honesty.

34. Be confident.

You are preparing for roles of leadership. This requires good posture, a strong voice, and a comfort with displaying your unique personality. Hone your communication skills so you can make your point clearly without rambling. If a question is asked, offer an answer. If an opportunity presents itself, go after

it. Don't shy away from it or let fear hold you back. Join the discussion. Get in the game. Give it your all! Embrace new things. Push yourself out of your comfort zone and be willing to take risks. And when you fail, learn from it.

35. Learn from your mistakes and move on.

Accept that you are going to make mistakes. Learn from them, pick yourself up and move on.

36. Stand up for what you believe in.

Stand up and be ready to fight to keep evil out of Imperial Academy and out of God's Family. Develop a fierce love for God's laws, His school and His Family. You need courage to take action and confront a fellow student (or a hundred of them) who slips into casual disregard for this supremely special program. Grow in courage as you uphold the rules and honor the government that is in place to enforce those rules. Those who live righteously are as bold as a lion.

37. Become perfect.

Push yourself to always be growing toward perfection. Develop into the kind of person others will want to be around and the kind of person God wants you to be. Make sure your life has God, family, laughter, adventure, good food, challenge, change and the quest for truth. Do this and you will be in a better position to learn from your mistakes, help others and give advice, because you will be a stronger, healthier, happier person.

38. Focus your life on serving the Work of God.

God's Work needs you! Your Creator's ambitions are vast, and He is asking for your help. Grab hold of and cling to that vision. Develop your talents, learn skills, build your work ethic, get stronger, grow in capability, expand your godly ambition. Search out and seize every opportunity God offers His young people. Let God direct your life, and walk boldly through every door He opens for you. Work hard to build a "send me" mindset and to become a genuine asset God can use to build His Family forever!

— Adapted from Ron Clark's *The Essential 55*